

CONSTITUTION AND BY-LAWS  
FOR THE  
EL MONTEVIDEO NEIGHBORHOOD ASSOCIATION

THE CONSTITUTION:  
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To further common purposes, the members of the El Montevideo Neighborhood Association agree to this revised Constitution and By-Laws dated October 25, 1987.

ARTICLE I  
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The name of the Association is the El Montevideo Neighborhood Association.  
The area of the Association is bounded by:

East 5th Street on the north  
North Alvernon Way on the east  
East Broadway Blvd on the south  
North Dodge Blvd. on the west

ARTICLE II  
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The principal office of the Association shall be located within the boundaries of the Association at the address of the Secretary of the Association.

ARTICLE III  
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The purpose of the Association shall be:

(A) To consider and act on common problems and interests in the preservation of the character and integrity of the neighborhood, and the retention of the established land use patterns to ensure the single family residential character of the area.

(B) To provide open channels of communication for its members in order that they may make informed decisions on common issues which affect the quality of life in this and other urban neighborhoods.

(C) To create and participate in programs for social and human growth and to improve the environmental aspects of the neighborhood.

(D) This Association is organized and operated exclusively for the above stated purposes, and for other nonprofit purposes, and no part of any net earning shall inure to the benefit of any private member.

CURRENT BYLAWS

Approved by NA: 10-12-94

Updated in DNR Files: 10-8-02

Filed by: QE

☒ NA folder

☒ Bylaws Binders

#### ARTICLE IV

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In furtherance of the objectives described above, but not in limitation thereof, the Association shall have the power to collect and disseminate information, to conduct investigations, to engage in fund-raising activities, to conduct promotional activities, including advertising and publicity, and hold such property as is necessary to accomplish its purposes.

#### ARTICLE V

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Membership in the Association shall be open to all persons who reside or own property in the bounded area of the Association who have paid their current annual dues. Other classes of membership may be designated in the By-Laws. Voting members of the Association are reserved to no more than two votes (one per person) per single family housing unit.

#### ARTICLE VI

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The annual dues required for membership in the Association shall be determined by a majority of voting members, on recommendation of the Executive Committee.

#### ARTICLE VII

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(A) There shall be an annual meeting of the Association on the third Wednesday of October, unless otherwise ordered by the Executive Committee. Notice of these meetings shall be issued by the Secretary, and shall be mailed to the last recorded address of each member at least fourteen days before the time appointed for the meeting.

(B) The voting members present of this Association at any meeting, shall constitute a quorum.

#### ARTICLE VIII

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The elective officers of the Association shall include a President, a Vice President, a Treasurer, and a Secretary. Other offices and officers may be established and appointed by the Executive Committee.

#### ARTICLE IX

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This Association shall have at least one standing committee; an Executive Committee of seven persons (four elected officers, and three appointed from the voting members at large).

#### ARTICLE X

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These articles may be amended or repealed, in whole or in part, by a majority vote at any duly organized meeting of the Association.

THE BY-LAWS OF THE EL MONTEVIDEO NEIGHBORHOOD ASSOCIATION:

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BY-LAW ONE

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OFFICERS

(A) Terms: The President, the Vice President, the Treasurer and the Secretary shall take office immediately upon their election, and shall serve for a term of one year, or until successors are duly elected. A Historian and two members at large shall be appointed by the newly elected Executive Committee officers.

(1) The President shall call and preside at all Association and Executive meetings. (S)He shall add to or appoint any special committees necessary(at any point in time deemed necessary) for the operation of the business requirements of the Association. The President shall implement any and all duties and decisions as set forth by the Association. The President of the Association shall be an ex-officio of all committees, except for the Executive Committee.

(2) The Vice President shall perform all duties of the President during the absence of the President. (S)He shall be a member ex-officio of all committees, as the Vice President.

(3) The Treasurer shall keep an account and written record of all moneys received and expended for use of the Association, including but not limited to, keeping an updated list of members (along with other owners of non-member status for historic reference), and shall make disbursements as authorized by the Executive Committee. All sums received shall be deposited by the Treasurer in the financial institution(s) as approved by the Executive Committee, and shall make a report at the annual meeting or when called upon by the President or a majority of the Executive Committee. Funds may be drawn on the signature of the Treasurer or the President.

The funds, books and vouchers in his or her hands shall, with the exception of confidential reports submitted by the members, at all times be subject to verification and inspection of the elective officers of this Association. At expiration of the term, the Treasurer shall within a ten day period of time, transfer and deliver all accounts, records, moneys and other property of the Association, to the newly elected or otherwise successor of the office of Treasurer.

(4) The Secretary shall attend and keep a permanent record of all meetings (annual, monthly, special or other), and shall maintain all current documents of the Association. The Secretary shall notify the Executive Committee and the general membership of all applicable meetings. In addition, the Secretary shall transcribe the minutes of each meeting and shall forward one copy to each member of the Executive Committee in a timely fashion, prior to the next meeting of the Executive Committee.

(5) The Historian shall keep in his or her possession, and copy to the property of the Association, a permanent record of all items as addressed by all committees, publicity, secretarial and treasury documentation, and all related or inter-related history or statistics of the Association and topics which may or do affect the Association outside of the boundary of the Association as noted within. The Historian shall attempt to recreate the past history not organized and/or documented; as well as, organize an on-going record for future reference. Zoning, building, road construction or other possible developments shall also be addressed through the Historian to ensure and preserve the character and the integrity of the neighborhood.

(6) The two additional members at large shall serve on the Executive Committee for reference and advise of past executive committee members or general members of the Association with a general history of the neighborhood.

#### BY-LAW TWO

#### ELECTIONS

(A) The Executive Committee for the Association election shall take place annually at the time and place of the regular annual meeting. Any voting member shall be eligible for office. Mail and proxy votes will not be permitted for the election of the Executive Committee.

(B) The members of the Executive Committee shall at the first meeting after their election, adopt, amend or supercede these by-laws as presented within.

#### BY-LAW THREE

#### COMMITTEES

This Association shall have one standing committee, that of the Executive Committee. Any additional committee requirements shall be created to facilitate the aims and needs of the Association, by the Executive Committee for periods of time to be specified at the time of implementations of such committees. The functions of these committees shall be to carry out the objectives as set forth by the Executive Committee. Chairpersons of these committees shall be encouraged to attend the Executive Committee meetings.

The Executive Committee shall have supervision, control and direction of the affairs for the Association, and shall execute the policies and decisions of the active membership. The Executive Committee shall have regular meetings as set by the officers of the Executive Committee and shall update Association records on a yearly basis for historic preservation of all documentation. This committee shall report to its membership, make recommendations, and establish minimum qualifications as to requirements of any and all additional committee requirements and functions thereof.

#### BY-LAW FOUR

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##### MEETINGS

Meetings of the Executive Committee or general membership may be called by the President or a majority vote of the Executive Committee. A minimum of two days' notice of any such meeting must be given.

#### BY-LAW FIVE

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##### MAIL VOTE

When, in the judgement of the Executive Committee, any question shall arise that should be put to a vote of the membership, and when it deems it inexpedient to call a special meeting for that purpose, it may submit the matter to the membership in writing by mail.

#### BY-LAW SIX

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##### AMENDMENTS

These by-laws may be amended, repealed, or altered, in whole or in part by a majority vote at any duly organized meeting of the Association.

#### BY-LAW SEVEN

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##### LIABILITIES

Nothing herein shall constitute members of the Association as partners for any purpose. No member, officer, agent, or employee shall be liable for the acts or failure to act of any other member, officer, agent or employee of the Association. Nor shall any member, officer, agent or employee be liable for his/her acts or failure to act under these by-laws, excepting only acts or omissions arising out of wilful misfeasance.

#### BY-LAW EIGHT

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##### FUNDS

(A) Finances: This Association is not intended as a profit making organization, nor is it founded with the expectation of making a profit. This Association shall use its funds only for objects and purposes specified in the Constitution and By-Laws.

(B) Bonding: Persons entrusted with the handling of Association funds may be required, at the discretion of the Executive Committee, to furnish, at the expense of the Association, a suitable fidelity bond.

BY-LAW NINE

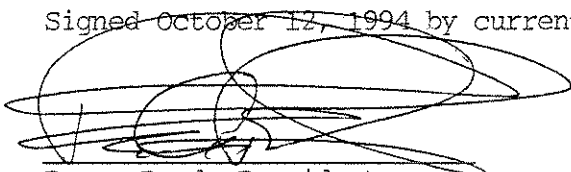
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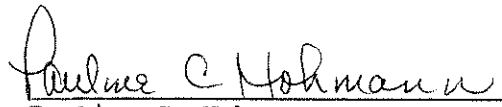
The Executive Committee may adopt insignia, badges, and flags for the Association as it deems desirable.

FOOTNOTE: This document voids and supercedes all other Constitutions, By-Laws, Articles or otherwise named Association records of the El Montevideo Neighborhood Association as of this date: October 25, 1987.

Signed ~~October 12, 1994~~ by current officers of the Association:



Bruce Rued, President



Pauline C. Hohmann, Secretary

